



CONCLAVE 2019 REGISTRATION KIT

JULY 9 - 14, 2019

WESTGATE LAS VEGAS CASINO & RESORT, LAS VEGAS, NV



phibetasigma1914.org

Phi Beta Sigma Fraternity, Inc. will gather in the nation’s top destination location for the organization’s biennial international convention. Las Vegas, Nevada, with its amazing variety of attractions and activities, is sure to provide Sigma Brothers and guests with an overwhelming conference experience. **REGISTER TODAY** for your opportunity to be a part of another milestone moment in Phi Beta Sigma’s history!

GENERAL REGISTRATION INFORMATION

In preparation for your participation at Conclave 2019 – Las Vegas, below is vital information for your conference experience. Please note that some conference events and activities ARE NOT included in the registration fee. Specifically, tickets to the Life Members’ Breakfast, Phi Beta Sigma Federal Credit Union Breakfast, and Distinguished Service Chapter Dinner are not included in the registration fee. Entry into those events will require the purchase of a ticket, if you qualify for admittance. Fraternity members seeking to participate in those events are required to purchase a ticket through Evite when announced. No tickets will be sold onsite to these events. However, individual tickets to other events will be sold onsite. Please stay tuned to communications and announcements from the International Headquarters for those ticketed events.

REGISTRATION RATES

EARLY BIRD	REGULAR	LATE
JUN 14, 2018 - OCT 31, 2018	NOV 1, 2018 - FEB 28, 2019	MAR 1, 2019 - JUN 9, 2019
ALUMNI: \$525	ALUMNI: \$625	ALUMNI: \$725
COLLEGIATE: \$425	COLLEGIATE: \$525	COLLEGIATE: \$575
GUEST: \$475	GUEST: \$550	GUEST: \$650
DSC: \$475	DSC: \$475	DSC: \$475

NO ON-SITE REGISTRATION

HOTEL RESERVATION

Located adjacent to the Las Vegas Convention Center and just one block from the world famous Las Vegas Strip, the Westgate Las Vegas Resort & Casino (formerly the Hilton Las Vegas Hotel & Casino) offers the finest amenities and spacious rooms. Enjoy the World’s Largest Race & Sports Book, dine at the world-famous Benihana, and experience legendary performers like nowhere else. In addition, the property features a Las Vegas Monorail stop onsite for easy access to the rest of the excitement on the Las Vegas Strip.

WESTGATE LAS VEGAS RESORT & CASINO
 3000 Paradise Road | Las Vegas, NV 89109 • 702-732-5631 • 800-367-7917

Standard King or Double: **\$99** per night



RESERVING YOUR HOTEL

Phi Beta Sigma Fraternity members MUST first register for Conclave 2019, in order to reserve a hotel room for the convention. Once your registration payment has been processed and completed, you will have access to the hotel reservation link in BluPrint.

PAYMENT OPTIONS

The preferred method of payment of registration fees is the BluPrint Database System (<http://www.phibetasigma1914.org/membership/bluprint/>). Personal checks, cashier/bank checks, all major credit cards, or money orders are acceptable forms of payment. All credit card payments require an additional 4% fee. Additionally, funds can be remitted from your Phi Beta Sigma Federal Credit Union (PBSFCU) account for registration payments. Please contact the PBSFCU and your Conclave Registration Form **MUST** accompany the payment.

The **CUT OFF POSTMARK DATE** for all mail-in registrations is June 1, 2019. Brothers who submit registrations post-marked after June 1, 2019 ARE NOT guaranteed full registration kits and conference gifts, subject to pre-ordered stock.

Mail-in Registration Forms must be sent to:
Phi Beta Sigma Fraternity, Inc.
Attn: Finance Department
145 Kennedy Street, NW
Washington, DC 20011

Personal Checks, cashier/bank checks, money orders or credit card authorization **MUST** accompany the registration form.

E-Mail Registration Forms must be sent to: accountsreceivable@phibetasigma1914.org
 Credit Card authorization must be completed on the registration form.



REGISTRATION MATERIALS

All Conclave materials will be available for pick-up at the registration site. Pre-registered Brothers and guests **MUST** provide the Conclave 2019 Registration Confirmation and a government-issued photo ID to receive your Conclave materials.

VIP Registrations will be available to elected and appointed General Board officers, DSC members, Sapphire and Platinum Life Members, Past International Presidents, Golden Heritage Members and Brothers with special needs accommodation. A VIP section will be designated at the registration site. VIP registration materials will be presented to General Board officers and Past International Presidents.

REGISTRATION CONFIRMATION

Registration participants will receive an electronic Conclave Confirmation receipt at the conclusion of your registration payment process. Please contact the Finance Department via email at registration@phibetasigma1914.org, if your confirmation receipt is not received.

For mail-in registrations, participants will receive the Conclave 2019 Confirmation receipt, in the mail, to the address listed on the registration form.

SPECIAL NEEDS ATTENDEES

All Plenary Sessions and meal functions will provide special seating for Brothers and guests with special needs.

- Guest Room Accessibility Accommodation. Please make sure you **INDICATE** your hotel needs when making your hotel reservation with Westgate Casino & Resort.
- Refrigerators. Each guest room includes a mini-fridge.
- Meals. Choices are available (vegetarian, gluten-free) on the registration form and during the registration process.
- Mobility. For attendees needing special assistance with transportation within the hotel facility and conference area, there are several companies in the area that rent Golf Carts and Motorized Scooters.

REGISTRATION TRANSFER

Registration funds are transferable from one financial member to another financial member. The policy also covers one registered guest to another registered guest. Transfers at the same registration rate are permitted **ONLY**. If a transferor's request is presented at a time when the registration rate has increased, the difference in the registration rate **MUST** be paid by the transferee in order for the transfer to be complete. Written and signed permission from the transferor to the transferee is required for those transactions. A Brother may transfer his personal registration **ONLY**. The deadline for the transferring of Conclave registration is February 21, 2019.

REGISTRATION REFUND POLICY

Registration fees are eligible for a refund, provided written notification is submitted to and received at Phi Beta Sigma Fraternity's International Headquarters. The associated rates and postmark date deadlines are as follows:

- REFUND FEE of \$150.00 on refund request postmarked by April 1, 2019
- ZERO REFUND after April 1, 2019.

VOTING INFORMATION

Conclave 2019 participants designated as the primary delegate and/or alternate delegate representing their respective chapter and other qualified voting members, must provide official confirmation of their eligibility status from the International Headquarters. Each delegate must complete the Delegate Certification Section on the Registration Form.

SCHEDULE-AT-A-GLANCE - PRELIMINARY

MONDAY, JULY 8

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| • Hotel Pre-Con Meeting | 3:00PM – 5:00PM | Conference Room 4 |
| • International President Office | 9:00AM – 5:00PM | Boardroom |
| • International Headquarters Office | 9:00AM – 5:00PM | Conference Rooms 1-2 |

TUESDAY, JULY 9 BUILDING SIGMA POWER LEADERS

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|-------------------------------------|------------------|-------------------------------|
| • Exhibitors/Vendors (Set Up) | 7:00AM – 11:59PM | Pavilions 1-3 |
| • Collegiate Advisors University | 8:00AM – 4:00PM | Pavilion 9 |
| • Registration Set-Up | 8:00AM – 5:00PM | Ballroom REG (CF 4 = storage) |
| • International Headquarters Office | 8:00AM – 5:00PM | Conference Room 1-2 |
| • Production Room (set up) | 9:00AM – 9:00PM | Conference Room 3 |
| • Chapter Development Workshops | 10:00AM – 5:00PM | Conference Rooms 7-10 |
| • Leadership Development Workshops | 10:00AM – 5:00PM | Conference Rooms 11-14 |
| • Sigma Marketplace Ribbon Cutting | 10:00AM – 6:00PM | Pavilions 1-3 |
| • Lunch On Your Own | 12:00PM – 1:30PM | - |
| • Volunteer Orientation | 2:00PM – 3:00PM | Pavilion 10 |
| • General Board Meeting | 3:00PM – 5:00PM | Pavilion 6 |
| • General Board Dinner | 6:30PM – 9:00PM | Pavilion 4 |

WEDNESDAY, JULY 10 THE POWER OF THE BROTHERHOOD

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| • Registration | 7:00AM – 5:00PM | Ballroom REG (CF 4 = storage) |
| • International Headquarters Office | 8:00AM – 5:00PM | Conference Rooms 1-2 |
| • Annual Demetrius C. Newton Golf Classic | 8:00AM – 2:30PM | OFFSITE |
| • Past Presidents' Breakfast | 8:00AM – 9:30AM | Pavilion 4 |
| • Production Room | 9:00AM – 9:00PM | Conference Room 3 |
| • Committee Meetings: | | |
| Audit | 10:00AM – 12:00PM | Conference Room 7 |
| Awards & Standards | 10:00AM – 12:00PM | Conference Room 8 |
| Credentials | 10:00AM – 12:00PM | Conference Room 9 |
| DSC | 10:00AM – 12:00PM | Conference Room 10 |
| Elections | 10:00AM – 12:00PM | Conference Room 11 |
| Grievance | 10:00AM – 12:00PM | Conference Room 12 |
| Honorary Members | 10:00AM – 12:00PM | Conference Room 13 |
| International Programs | 10:00AM – 12:00PM | Conference Room 14 |
| Law & Revisions | 10:00AM – 12:00PM | Pavilion 11 |
| Nominations | 10:00AM – 12:00PM | Pavilion 11 |
| Sigma-Zeta Relations | 10:00AM – 12:00PM | Pavilion 11 |
| • First-Time Attendees Orientation | 10:00AM – 12:00PM | Pavilion 4 |
| • Debate Competition: Preliminary Round | 10:00AM – 12:00PM | Pavilion 9 |
| • Lunch On Your Own | 12:00PM – 1:30PM | - |
| • Committee Meetings: | | |
| Audit | 2:00PM – 4:00PM | Conference Room 7 |
| Awards & Standards | 2:00PM – 4:00PM | Conference Room 8 |
| Credentials | 2:00PM – 4:00PM | Conference Room 9 |
| DSC | 2:00PM – 4:00PM | Conference Room 10 |
| Elections | 2:00PM – 4:00PM | Conference Room 11 |
| Grievance | 2:00PM – 4:00PM | Conference Room 12 |
| Honorary Members | 2:00PM – 4:00PM | Conference Room 13 |
| International Programs | 2:00PM – 4:00PM | Conference Room 14 |
| Law & Revisions | 2:00PM – 4:00PM | Pavilion 11 |
| Nominations | 2:00PM – 4:00PM | Pavilion 11 |
| Sigma-Zeta Relations | 2:00PM – 4:00PM | Pavilion 11 |
| • Oratorical Competition | 2:00PM – 4:00PM | Pavilion 9 |
| • Opening Ceremony | 6:30PM – 9:00PM | Paradise Event CTR-South |
| • President's Reception | 9:00PM – 11:00PM | Paradise Event CTR-North |

THURSDAY, JULY 11 THE POWER OF OUR PARTNERSHIPS

• Delegate Verification/Voting Tool Distribution	6:00AM – 9:00AM	Pavilion Foyer
• Debate Competition: Final	8:00AM – 9:00AM	Pavilion 9
• International Headquarters Office	8:00AM – 5:00PM	Conference Rooms 1-2
• Breakfast with the Candidates	8:00AM – 10:00AM	Paradise Event CTR-North
• Production Room	9:00AM – 9:00PM	Conference Room 3
• Sigma Marketplace	10:00AM – 7:00PM	Pavilions 1-3
• Chapter Displays	9:00AM – 5:00PM	Conference Room 4
• Regional Meetings	10:00AM – 11:30AM	Conference Room 7-13
• Lunch On Your Own	11:30PM – 1:00PM	-
• Life Members Luncheon	11:30PM – 1:00PM	Paradise Event CTR-North
• Plenary Session I	1:30PM – 5:30PM	Pavilions 9-11
• Sigma Executive Leadership Council Reception	5:30PM – 6:30PM	Garden Patio South
• Dinner On Your Own	6:00PM – 7:00PM	-
• Miss International Phi Beta Sigma Pageant	7:00PM – 8:30PM	Paradise Event CTR-North
• International Step Show Comp & Collegiate Party	8:30PM – 11:00PM	Paradise Event CTR-South
• Host Chapter Event	11:00PM – 1:00AM	Paradise Event CTR-North

FRIDAY, JULY 12 THE POWER OF OUR SERVICE

• Registration	7:00AM – 5:00PM	Ballroom REG
• International Headquarters Office	8:00AM – 5:00PM	Conference Rooms 1-2
• Production Room	9:00AM – 9:00PM	Conference Room 3
• Sigma Marketplace	10:00AM – 9:00PM	Pavilions 1-3
• Omega & Rededication Ceremonies	7:00AM – 8:00AM	Paradise Event CTR-North
• PBSFCU Annual Breakfast Meeting	8:00AM – 9:00AM	Pavilion 4
• Plenary Session II	9:00AM – 11:30AM	Pavilions 9-11
• International Awards Luncheon	12:00PM – 2:30PM	Paradise Event CTR-South
• Community Service Project	3:00PM – 5:00PM	OFFSITE
• Alain Leroy Locke Honors Chapter Induction Ceremony	5:00PM – 6:00PM	Pavilion 6
• Dinner On Your Own	6:30PM – 7:30PM	-
• Distinguished Service Chapter Induction Ceremony	6:00PM – 7:00PM	Pavilion
• DSC Dinner (<i>DSC ONLY</i>)	6:30PM – 8:00PM	Pavilion 4
• Grand Orchid Ball	8:00PM – 1:00PM	Paradise Event CTR-South

SATURDAY, JULY 13 WHAT HAPPENS IN VEGAS...

• International Headquarters Office	8:00AM – 12:00PM	Conference Rooms 1-2
• Plenary Session III	8:30AM – 11:00AM	Pavilions 9-11
• Production Room	9:00AM – 1:00PM	Conference Room 3
• Sigma Marketplace	9:00AM – 6:00PM	Pavilions 1-3
• Roof Top Pool Party	1:00PM – 4:00PM	Roof Top
• Enjoy Vegas!	4:00PM – Until!!!	

SUNDAY, JULY 14 THE POWER WITHIN

• Post General Board Meeting	8:00AM – 9:30AM	Pavilion 6
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